

TECHNICAL DEFECTS AND DAMAGES

Technical defects and damages are often not immediately apparent. Please inform us if anything in your room or apartment is not functioning properly or is damaged.

Name: _____

Dormitory: _____

Room-Number.: _____

Damage Report:

Please submit this damage report to the Housing Service / janitor at Max-Horkheimer-Str. 10, Level 01, so that we can arrange for repairs as soon as possible.

- ☐ In order not to delay the repair process, I agree that my room may be entered without prior notice during normal working hours (09:00 to 15:00) by authorized personnel of the student services.
- ☐ I do not agree that repairs be carried out in my absence and accept that the repair may be delayed. I hereby propose three appointment options between Monday and Friday, 09:00 to 15:00:

Wuppertal, _____

Date

Tenant's signature

Notes by Housing Service: